



সা বিদ্যা যা বিমুক্তয়ে

MANIKCHAK COLLEGE

(Affiliated to the University of Gour Banga)

ESTD. 2014

POST: MATHURAPUR, DIST. : MALDA, PIN : 732203

Ebsite : www.manikchakcollege.com // email : manikchakcollege@gmail.com

Phone : 03513-283048

Ref. No. M.C./S.S.A./.../18



Date 25.06.2018

Sealed quotations are invited from reputed firms/vendors/suppliers for supplying identity cards (ID Cards) for students and Staff of Manikchak College. A drop box has been provided in the Office Number 1 where sealed quotations should be dropped during Office hours (11 AM to 4 PM) within 03-07-2018 latest by 2 P.M. Quotations are to be opened in the presence of willing agents on 03-07-2018 by the Finance Committee of the College at 4PM inside the Principal's Chamber. Bidders are instructed that they should quote the price **for making one (1) ID Card** in their bids. The eventual numbers of ID cards to be printed shall be decided after factoring the price of such bids. As such the College shall issue the number of ID cards to be printed on the work order of the winning bid. The bidders are requested if they could visit the College to see and understand the Admission procedure of the College before bidding so that they may understand and incorporate the admission procedure within their respective bids. The supply thereof shall adhere to the specification as mentioned below.

The specifications of such identity cards are as follows:

Specifications:

1. Material- Hardboard/ Polycombo with glossy finish.
2. Side- Double sided
3. Dimension -3.375" x 2.125"/ CR80 standard size. (Rectangular)
4. Colour - Multicoloured
5. Thickness – 350 gsm hard board
6. Details to be printed – Photo (Image), Name, Enrolment Number (Unique), Father's/Mother's name, Programme of Study, Year, Session, Signature of TIC/Principal or as instructed by the College.
7. Printing - Automatic and Digital printing at the site (College) where information and image shall be provided.
8. Special Feature 1 - Unique Barcode as security feature for each ID Card.
9. Special Feature 2- Plastic Cover with Lanyard (the lanyard should be of blue colour with Manikchak College printed on it).
10. Special Feature 3- The Image of the College Building should be seen in the background of the ID.

Quote GST if any

It is to be noted that the College Authority reserves the right to accept and /or reject any quotation(s) without assigning any reason.

Somnath Das
Somnath Das 25-06-18

Teacher-In-Charge
Manikchak College
Mathurapur, Malda
MANIKCHAK COLLEGE
MALDA